

## **Turn-Out Information:**

The training to learn to do turn-outs takes a complete shift to ensure that the dogs are properly cared for, so doing a one-off turn-out shift with no intent for the future would not really help, we need regular returning volunteers for turn-outs.

There are notices posted around the kennel of what needs to be done at each turn-out, but if you've never been to the kennel and are interested in helping here is what a turn-out entails ...



- **Start each turn-out by reading over the log book** to see if there is something that needs to be done or needs to be noted.
- **Turn-outs need to move quickly**; when turn-outs take too long or are done in the wrong order dogs get anxious and bedding get soiled. All a too-long turn-out accomplishes is more work for you, the volunteers doing laundry, and the person doing the next turn-out. If you would like to take longer playing with a particular dog - or doing some extra help like bathing or grooming dogs - please do so after the turn-out is complete.
- **So the dogs all have plenty of fresh and clean water to drink**; fill the water-buckets and hang them on the two hooks on the fence in the turn-out area (fill them inside in the winter as the outside faucet may be frozen or covered in snow). Keep an eye on the buckets throughout the turn-out and change/refill them on a regular basis.
- **Follow the list on the door to the turn-out pen of all the dogs currently in the kennel in order from top to bottom**. The dogs expect to be let out in that approximate order, they will become frustrated and may pee their bedding if they feel it is taking too long to go out. Dogs like predictable pattern - it reassures them. Some volunteers do all the one-by-ones then the groups, some do a group or two followed by a single dog and scoop pooh while outside keeping that dog company. That is the only variation to the order that the dogs accept.
- **Do not mix groups or mix singles into groups**; they are in that particular order and with their particular group for a reason, often for compatibility.
- **Turn-outs take anywhere from 1 1/2 hours to 3 hours** depending upon the number of dogs in the kennel at the time. Things like the more dogs that are on the vetted or one-by-one lists affect the length of turn-out too, keep that in mind. Plan

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on being there for 3 hours just in case. Also, since a turn-out should not take more than 3 hours (as taking longer is detrimental to the dogs), extending your turn-out to knock-down community service hours owed will not fly - or be signed off on.

- **Dogs going out in groups DO need to be muzzled**, dogs going out on their own do not need to be muzzled.
- **Muzzles are not a punishment; they are a safety measure** and are not looked upon by the dogs as a negative. Greyhounds have thinner skin than most dogs and could easily tear one another's skin when playing rough; muzzles help prevent this. Dogs can drink through their muzzles just fine - some are even know to bum-rush other dogs' crates and steal their stuffed toys while wearing muzzles!
- **The picture above shows how the muzzles should look on the dogs.** Muzzles slip on easily, no need to unbuckle the straps. The straps slip right over their soft ears, just be gentle with their ears as you put it on or take it off. Some volunteers muzzle all the dogs that go out in groups at the beginning of the turn-out, some muzzle as they go along and let them out. Either way works.
- **If a dog is misbehaving** (jumping on you, annoying other dogs, peeing in the kennel, etc) all it takes to correct them is saying "*(dog's name)*, No!" sternly, accompanied by a loud hand-clap if you didn't get their attention the first time. Greyhounds are sensitive dogs and respond well to gentle treatment. Any dog who has picked up something it shouldn't will bite down on it if they feel they are being attacked, instead get their attention with "*(dog's name)*, No!" and just take it away from them. Greys are used to being handled and should let go easily.
- **Do not spend the whole of a dog's turn-out time in the yard with them; some need privacy to do their business.** Some socialization time during turn-out is good, but keeping the turn-out going swiftly is most important.
- **While you are out there with them scoop the poop!** All solid (and non-solid poop) needs to be scooped up and dumped into the garbage bag-lined pail. Keep the yard as free of poop as possible; dogs stepping in one another's poop is unhealthy for everyone.
- **While they are outside check their bedding to make sure it is not soiled.** Soiled bedding is to be washed; if there is solid waste on it please do scrape it off as best as possible. Sometimes there is no saving the bedding after a particularly bad accident but that is unusual, sometimes decent bedding is hard to come by, let's not waste it.
- **Fresh bedding is only needed if the bedding is truly soiled, do not just change bedding "because."** It costs money to wash and dry bedding at the laundromat because the kennel washing machine is down - we are a non-profit, there aren't unlimited funds for frivolity. Bedding can be found in the cupboards high along the long wall or piled on top of the crates.
- **If a crate needs to be cleaned up** there are cleaning supplies and disposable gloves in a couple of obvious locations within the kennel - if you cannot find easy-access supplies look around there should be stashes of extras, it may be that more need to be taken out.
- **If you have any concerns during your turn-out Sue & Dorothy's contact numbers are posted right above the kennel phone.** Concerns can include a dog being injured or sick - or being found injured or sick - don't write that in the log book, just call. Usually the kennel manager is already aware of the situation, so

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leave a message on Sue and Dorothy's phones if you cannot get ahold of them immediately. (*Kennel phone is for needed local calls, not for chatting while you're supposed to be taking care of dogs.*)

- **When turn-out is done; empty the poop-bucket's full bag into the dumpster** at the end of the parking lot and re-line it with a fresh garbage bag, sweep up the kennel floor, and rinse out the water buckets - bringing them back inside in the winter-time. Also in the winter put the draft-preventer back under the turn-out door.
- **If people come to walk dogs when you are there;** making sure that they sign dogs in & out and follow the basic walking guidelines (*listed to the left*) is part of turn-out duties too.
- **Make notes in the book of how the turn-out went and what was done before you leave.**

**Other things that can be done** if you have time or extra hands helping you; **basic grooming** like nail-clipping, ear-cleaning, baths and brushing out. **Mopping** the floor is always appreciated after it has been swept. And doing **laundry** when the washer is in working order; unfortunately the kennel washing machine is often down because volunteers too often put thru loads without having shaken dirt, hair and poop (yes, poop) out of the laundry. Not shaking out bedding or trying to wash solid waste clogs the machine up and makes it inoperable - repairs and waste are expensive, we are a non-profit and reliant on sometimes-lean donations! When bagging up dirty laundry please make sure there are no clumps of poop in it; no one needs to grab a hold of a "**surprise**" - YUCK.

**Each turn-out time has different responsibilities as well:**

**6am** - The 6am turn-out needs to be started at 6am. Any later than 6:30am to start letting dogs out and there will be enough soiled bedding to keep the washer going all day. Dogs are fed at this time; clip their hanging buckets up about 2/3 of the way up the side of their crates as Greyhounds are used to eating in their crates higher off the floor than most dogs.

**Noon** - The noon turn-out can start as early as 11am. This is the last time of the day that the dogs can get treats (these must be pre-approved by the kennel manager); any later in the day and they might soil their bedding over-night. If their food buckets are emptied it sometimes helps the 5pm person if you start pulling them for re-filling at this time.

**5pm** - The 5pm turn-out can start as early as 4pm. All buckets need to be pulled, re-filled and stacked (where the dogs going in and out won't be able to easily get into them) by the end of this turn-out. Visiting dogs/boarders often have their own food; fill their labeled buckets with that. Seeing buckets getting re-filled is very exciting to the dogs so it is best to do this job at 5pm instead of skipping it and leaving it for the 9pm shift when the dogs really need to be settling down for the night.

**9pm** - The 9pm turn-out can start as early as 8:30pm. This is the quickest and most peaceful turn-out. Turn off the lights and lock-up on your way out.

It may seem like a lot, but it isn't. It's all common-sense and once you've done it a time or two it all comes easily!